

# Memo

**To:** First United Church Staff, Congregation, Board & Trustees  
Early ON Learning Centre

**From:** Heather Tales, Project Lead & Board Chair First Place Early Learning Centre INC.  
Justin Chute, First United Church Board Chair

**cc:** Melchers Construction, FPELC Board

**Date:** December 22, 2025

**Re:** Renovation & Asbestos Abatement for First Place Early Learning Centre INC.

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We are excited to share that renovations for the First Place Early Learning Centre INC. will begin on Monday January 5, 2026!

As of January 5<sup>th</sup>, the basement will be a construction zone and is off limits for the general public unless they have permission from the contractor and the required regulatory personal protective equipment (PPE). All safety regulations will be followed by the contractor(s).

Due to the age of the Church, it was identified through the assessment phase of the project that there is some asbestos present.

It is important to remind everyone that the Church has been examined by specialists and remains safe. Asbestos only becomes a concern when it is disturbed. Therefore, as the first step in the renovation process, asbestos abatement will take place specifically in the areas of the basement where it will be disturbed.

Jobi Construction will be completing this work and are fully qualified in asbestos abatement. They will follow all safety protocols based on the type of asbestos abatement required.

This work will begin on Monday January 5<sup>th</sup> and we anticipate it will be completed within 14 business days (by Friday January 23, 2026). Jobi Construction will be on site Monday-Fridays 7am to 430pm.

During the asbestos abatement work, Jobi Construction will cordon off the downstairs area and **no one is permitted** into the area without specific permission from Jobi Construction.

You will continue to have full access to the back entrance, the lift, stairwell leading upstairs and the downstairs main kitchen which is outside the renovation area. As part of the safety measures, the doorway leading into the lower level will continue to be locked and (there will be no entry from the kitchen to the former Hall).

If you have any questions or concerns, please direct them to Lori in the office or Rev. Paul.